

CITY OF MILFORD  
REGULAR MEETING  
APRIL 3, 2012  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 3<sup>rd</sup> day of April 2012 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Also present: Elaine Plessel and Nancy McGill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Bruha called the meeting to order at 7:30 pm. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

**MINUTES:** A motion was made by Fortune and seconded by Kral to approve the minutes of the March 6, 2012 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

**PAYMENT OF BILLS:** A motion was made by Heckman and seconded by Kral that the following bills in the amount of \$59,365.41; Bond Interest in the amount of \$9,211.25 totaling \$68,576.66 and payroll in the amount of \$27,590.07 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

**SALARIES:**

52927	Mark Frey	1516.38
52928	Forrest Siebken	1352.43
52929	Mavis Ferris	69.73
52930	Jeanne Hoggins	1358.40
52931	Gary TeSelle	789.60
52932	Robert Hull	937.60

52933	David Dahle	1082.04
52934	George Matzen	684.54
52935	Tracy Yeackley	734.57
52936	Benjamin Rediger	789.98
52937	Craig Corder	1519.55
52938	Jason Meyer	1280.12
52939	Sean Stahly	104.58
52940	Jillian Boden	358.53
52941	Lisa Aschoff	587.98
52942	Erica Pallas	333.87
52943	Timothy Long	133.39
52993	Mark Frey	1516.38
52994	Forrest Siebken	1352.43
52995	Mavis Ferris	69.73
52996	Jeanne Hoggins	1358.40
52997	Gary TeSelle	803.63
52998	Robert Hull	905.18
52999	David Dahle	1069.08
53000	George Matzen	684.54
53001	Tracy Yeackley	755.24
53002	Benjamin Rediger	789.98
53003	Craig Corder	1343.01
53004	Jason Meyer	1351.97
53005	Sean Stahly	144.68
53006	Jillian Boden	371.74
53007	Lisa Aschoff	592.55
53008	Erica Pallas	406.24
53009	Timothy Long	87.22
53012	Ricky Gene Fortune	141.52
53013	Dean Alan Bruha	188.70
53014	Jeffrey M Baker	141.52
53015	Jeff Lee Heckman	141.52
53016	Dan V. Kral	141.52
<b>GENERAL FUND:</b>		
52896	Brett Stutzman	52.79
52897	U.S. Postmaster	196.84
52944	Ameritas- Pension	1637.16
52945	Union Bank- HSA	705.00
52946	Adamson Industries- Plate for Laptop	67.95
52947	Aflac- Dis, Cancer, Acc, Suppl	661.39
52948	American Building Inspectors- Inspections for Feb	915.00

52949	American Fence Co.- 300 Alum Ties	36.48
52950	Aramark- Pants and Rags	460.08
52951	AT&T- Long distance	10.86
52952	ATCO International- Asphalt	675.00
52953	Black Hills Utility- Service for February	1141.81
52954	Bob's Automotive- Curb parts, Labor	57.19
52955	Bruce Stutzman- Volleyball Director	858.01
52956	Card Service Center- Spot Light for Truck	312.61
52957	Central States Lab- Asphalt & Freight	824.05
52958	Consolidated Management- Meals @ NLETC	12.75
52959	Coventry Health Care- Health Insurance 4/1-4/30	6909.50
52960	Craig Corder- Training Expense Reimbursement	26.13
52961	Diode Communications- Service for February	55.22
52962	Eakes Office Plus- Binders, Post-its, Correction tape	66.44
52963	EMC- Balance of Sirends	25.50
52964	Farmer's Co-op- Gas/Diesel for February & Maint.	1371.44
52965	Fort Dearborn- Life Insurance	123.84
52966	Great Plains-One Call- Locate Requests	5.88
52967	Image Trend, Inc- Field Bridge Annual Support	500.00
52968	Jeanne Hoggins- Mileage & Meals	137.18
52969	JEO- Final Pool Design	8792.25
52970	Kremer's Inc- Install Light fix @ City Hall	1762.30
52971	Kustom Signals, Inc.- Radar Antenna Mount	69.00
52972	Lisa Aschoff- 4 table covers	63.94
52973	Matheson- Oxygen	67.86
52974	Matt Parrott- Laser Checks, Utility bills	1511.45
52975	Midwest Service- Post, Corner Belts	832.50
52976	Milford Supermarket- Food	192.30
52977	Municipal Supply, Inc.- Meters & Freight	2682.73
52978	Mutual of Omaha- Disability	30.24
52979	Nebraska Motor Parts- Halogen Light, Wiper blade	62.93
52980	Nebraska Public Health- EPA 505, Coliform	383.00
52981	NPPD- Service for February	5732.87
52982	Newman Traffic Signs- U-Turn Signs, freight	486.62
52983	Pizza Kitchen- Catered Meals	265.00
52984	Roxanne Roth- Cleaning service	50.00
52985	Seward Co. Public Powers Dist.- Wells 1& 2	609.27
52986	Seward County Independent- Notices, Minutes, Ads	614.82
52987	Subway Motors- Mount & Balance Tires	133.50
52988	The Garbage Co- Service for Feb	135.00
52989	Tracy Yeackley- Mileage & Meals	169.98

52990	Uribe Refuse- Garbage pickup @ Sr. Center	37.00
52991	Williams Tree Farm- Rock	263.11
52992	Windstream- Service for February	507.64
53010	Ameritas- Pension	1637.16
53011	Union Bank- HSA	705.00
53025	Baker & Taylor- Books	169.08
53026	Blevens Law Office- Legal Services	350.00
53027	Blue River Transmissions- Fitting. Air Line	73.88
53028	Cash-Wa Distributing- Food	81.41
53029	City of Milford- Petty Cash	56.97
53030	Companion Life Dental- Dental Insurance	928.06
53031	Companion Life Vision- Vision Insurance	19.93
53032	Complete Access- Elevator Parts & Repairs	1696.00
53033	Craig Bontrager- Basketball Clinic	90.00
53034	Culligan Water Conditioning- Softener rent	85.70
53035	Demco, Inc.- Processing Mats	158.97
53036	George Matzen- Toner Cartridge	76.99
53037	GreatAmerica Leasing- Meter Rent	80.00
53038	Hampton Inn (Kearney)- Room for Clerk School	374.75
53039	Ikon Office Solutions- Meter Rent 3/4-3/12	196.88
53040	JEO Consulting Group- Final Design	462.75
53041	Kathy Ruzicka- Food	45.60
53042	Milford School Dist.- Parking Fines	40.00
53043	Newman Traffic Signs- No Parking & STOP signs	724.07
53044	NMVCA- Mosquito Meeting	60.00
53045	Orscheln- Nozzle, Hose, Hose Clamp	41.73
53046	Osceola Implement & Supply Inc.- Parts, Freight	3814.70
53047	Pavers Inc.- Asphalt	1327.70
53048	Rogers Automated Entrance, Inc- Push Plate	125.55
53049	Roxanne Roth- Cleaning Services	75.00
53050	Sack Lumber- Concrete, Panel, Trim, Screws, Nails	141.67
53051	Shell Fleet Plus- Fuel	321.55
53052	Shell Fleet Plus- Fuel	819.50
53053	Shell Fleet Plus- Gas	75.49
53054	Union Bank- Gary TeSelle Acct	431.50
53055	Verizon Wireless- Cell Phone	93.58
53056	Verizon Wireless- Air Cards	86.02
53057	Verizon Wireless- Cell phones	102.32
53058	Verizon Wireless- Well Control Monitor	86.06
53059	Wal-Mart Community BRC- DVD's, Glue, Food	202.83
53060	Windstream- Service for March	190.61

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received were Milford Housing Authority minutes for March 21, 2012; Milford Aging Services Commission minutes for March 27, 2012; Pool Board minutes for March 20, 2012; Webermeier Scholarship Committee minutes for March 8, 2012; Library Board minutes for February 16, 2012; Recreation Board minutes for March 19, 2012; Police Dept. activity report for March 2012; MVFD Fire & Rescue NARSIS Reports for March 2012. Baker – still waiting for installation of lights in the Uptown Park. He was also contacted about office space within the community for a State Agency Office. A waffle feed will be held on April 18 at the Fire Station as a fund raiser for the WWI Memorial. Location of new memorial has been placed on next month's agenda. Frey – State of NE has their own regulations for the “no braking” signs. Frey ordered 18x24 and the State requires 24x24. Hi-Ranger is being repaired, streets have been tarred, gravel has been added to alleys and they are still working on stop signs and No U Turn signs. Chief Siebken – reviewed monthly activity report as well as updating on the properties in need of clean up. Round 1 consisted of 8-9 properties that were given notification of nuisance violations. He reported a pretty good response. Round 2 will include the next batch of properties. Frey also informed the Council that the big statue at the cemetery had been hit. Hoggins noted that Bill Lauber has a company coming out to repair stones and they will also bring the appropriate equipment to fix the statue. Heckman – at the last Library Board meeting Matzen noted the increased interest of downloading e-books for Kindle and Nook. He is looking into funding to start the overdrive program at the start of next year. There is a \$500.00 set-up fee and then it costs \$500.00 per year. People can download a book and it will remain available on their system for 1 week. Pool project is moving right along. It has been approved by the State DHHS and the Fire Marshall. We are currently advertising to let bids and Heckman may call a special meeting to review bids. The project will start the day after closing of the 2012 season.

**COMMUNICATIONS:** \*Sales tax received for the month of January 2012 in the amount of \$15,266.10.

**PUBLIC HEARING: Citizen Advisory Committee:** Mayor Bruha opened the Public Hearing at 7:45 pm. He informed the public of \$149,003.35 available in the Economic Development Fund. There have been no expenses paid. Inspection of the Church for asbestos is scheduled. They will take some boring samples in the roof which would not be a problem to remove. The airborne asbestos is the most dangerous. Mayor Bruha also informed the public of a farm related company that is coming to the Goehner area.

Their plan is to hire approximately 30 people. With no further comments Mayor Bruha closed the Public Hearing at 7:50 pm.

**NEW BUSINESS:**

**Hire Pool Employees for the 2012 Season and set wages:** Mayor Bruha advised the Council of an application that was submitted at the time of the Pool Board meeting which did not meet the advertised deadline published in the paper. All correspondence that comes thru City Hall is stamped "Received". An inquiry was made to City Hall regarding another parties interest in applying as a lifeguard and they were told that the deadline had passed. Heckman had no idea how the application appeared at the meeting. He noted that with the number of applicants all the guards should get the amount of hours they want plus the time off they are requesting. He would like to have the kid. Baker commented that it is a small town and we should work with the kids. Heckman noted that there is a good group of returning guards. Jessica Young has her WSI and will assist with lessons. A motion was made by Heckman and seconded by Baker to hire Pool employees as presented on the list as well as wages for the 2012 Season. (List attached) Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

**Approve Fire Dept. membership Roster:** Kral reported 42 active fire members on the roster which gives them a full house. He noted the EMTB certification may be changing to EMTA, which Kral is going to check on the difference. A motion was made by Kral and seconded by Heckman to approve the Fire Dept. membership roster as presented. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

**Hire part-time summer maintenance employees and set wages:** Mark Frey calculated the number of weeks available for the summer help as well as looking at the salary line item for the different departments and he should be able to support hiring 3 summer employees. He would like to use one of the individuals specifically for ball fields and weekend tournaments. This will free up the regular maintenance employees to work in other areas. Frey will meet with the Tournament Director prior to each Tournament and inform them what responsibilities they have and what the City will provide. Fortune noted that Frey should be able to hire 3 part-time summer employees every year. A motion was made by Kral and seconded by Heckman to hire Dakotah Buchli, Taylor Klein and Derek Tegtmeier as summer maintenance employees at an hourly rate of \$7.25.

**Promotion to Sergeant Position – Craig Corder:** Chief Siebken reported he has left Officer Corder in charge of the Dept. on several occasions over the last year as well as more recently with his recent medical issue. Corder has completed Supervision School and did quite well. Chief Siebken is

making a recommendation to promote Officer Craig Corder to the Sergeant position with an hourly increase of \$1.50 and after successful completion of his 6 month probationary period he would be eligible for another increase of \$1.50. His pay should reflect his responsibility. A motion was made by Kral and seconded Baker to promote Officer Craig Corder to the Sergeant position with the pay increase as previously discussed. Roll call vote: Kral yes, Baker yes, Fortune yes, Heckman yes. Motion carried.

**Approve Permits to sell Fireworks – Phantom of NE & Ka-Boomers:** A motion was made by Fortune and seconded by Heckman to approve the application's to sell fireworks in Milford to Phantom Fireworks of NE and Ka-Boomers. Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

**Increase rent of the Sr. Center to \$75.00:** After doing some comparing and reviewing the budget the Sr. Center Board requested raising the rent for the Sr. Center to \$75.00. A motion was made by Baker and seconded by Heckman to raise the rent of the Sr. Center to \$75.00 as of October 1, 2012. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

**City of Milford Web Page upgrade:** Heckman suggested that the Milford Web page needs to be updated as well as improvements to allow more on-line features. Some suggestions were: applications for job positions, building permit applications, meeting notices and agendas, comprehensive plan, municipal code book and possibly allowing payments of water bills. In this electronic age, we are behind. George Matzen can assist with some of the items but we need to research other community websites and see who they utilize.

**Electronic upgrades for Council meetings:** Heckman suggested that Hoggins look into different recording systems and present information and cost at budget time.

**Discussion/Action of hiring 5<sup>th</sup> Police Officer:** Chief Siebken is asking permission to advertise for a 5<sup>th</sup> Officer. With the most recent medical emergencies that have occurred it has left the Dept. with 3 Officers at times. Siebken reviewed his budget and he has enough funding to support a hire to complete the rest of this year. It would help relieve some of the stress on the Officers. Chief Siebken was questioned about taking advantage of a part-time officer. He noted they are just a warm body cruising around. If anything major happens they will have to turn it over to a Milford Officer to follow-up. The consensus of the Council was for Chief Siebken to explore the use of a part-time officer. It may not be the ideal situation but they would like for him to look into it. Other areas discussed included: Major

crime incidents in Milford, liability of a part-time officer, increasing budget/levy, safety of officers and crime rate.

**Discussion/Action on hiring interim Police Officer:** A motion was made by Fortune and seconded by Kral to allow Chief Siebken the ability to hire a part time officer in the interim to cover time while Officer Hull is on medical leave. Roll call vote: Fortune yes, Kral yes, Baker yes, Hull yes. Motion carried.

**Appointments/Reappointments:** A motion was made by Kral and seconded by Heckman to approve the Mayors recommendation to appoint Kim Zegers to the Pool Board for a 3 year term starting 4/1/12 and ending 4/1/15. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Heckman and seconded by Kral to approve the Mayors recommendation to appoint Josalyn Taylor to the Pool Board for a 3 year term starting 4/1/12 and ending 4/1/15. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Heckman and seconded by Kral to approve the Mayors recommendation to appoint Ron Eberspacher (1<sup>st</sup> Term) to the Milford Aging Services Commission for a 2 year term starting 1/1/12 and ending 1/1/14. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Fortune and seconded by Heckman to approve the Mayors recommendation to appoint Vi Stutzman (1<sup>st</sup> Term) to the Milford Aging Services Commission for a 2 year term starting 4/1/12 and ending 4/1/14. Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

A motion was made by Kral and seconded by Heckman to approve the Mayors recommendation to reappoint Jim Kremer to the Park Board for a 3 year term starting 2/1/12 and ending 2/1/15. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Fortune and seconded by Kral to approve the Mayors recommendation to reappoint Connie Lindquist to the Cemetery Board for a 3 year term starting 4/1/12 and ending 4/1/15. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

**Review/Approval – Seward County Economic Development By-Laws:**

After a bit of discussion a motion was made by Fortune and seconded by Kral to approve the struck version of the Seward County Economic Development Corporation By-Laws. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

After Baker volunteered a motion was quickly made and seconded by Heckman to appoint Baker as the Milford Public Director for the Seward

County Economic Development Corporation. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

**ADJOURNMENT:** A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried and meeting adjourned at 9:25 pm.

---

Jeanne Hoggins, City Clerk

---

Dean A. Bruha, Mayor

### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 3, 2012 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

---

Jeanne Hoggins, City Clerk